<h1 style="text-align:center">Independent Study Proposal Checklist</h1>

This checklist is to assist you in the process of developing a complete proposal. Please be sure that each of the questions below is adequately addressed in the proposal before submitting it. You do not need to submit the checklist with your proposal. A doublespaced single page paper including all the below information may be enough to earn a 100 if the paper is well organized and clearly addresses all areas listed. Quality is more important than quantity.

Description, Topic, and Purpose (20 points):

Research your topic thoroughly online before proceeding. Bookmark relevant websites containing quality information, tutorials, and examples of what you plan to achieve.

- Formulate the study intent or purpose carefully before writing the proposal. What is it?
- Does it adequately convey the scope and nature of the proposed work?
- How will we measure the success of your project?
- What past technological or graphical experience does this build upon?
- What new skills will you need to learn to complete your project?
- Why do you want to pursue this project?

Scope (20 points):

- Is the project to ambitious or not enough? How long is it? How challenging?
- Should the focus be narrowed or expanded?

Resources and Responsibilities (20 points):

- Is the proposal specific about the resources it will require such as people, rooms, supplies, equipment, software, and websites?
- Is the student primarily responsible for the design of the Independent Study?
  If so, this is where you prove to me you have a major plan that is of substance and significance. Elaborate and explain exactly your plan, the steps to success, and what you truly want to accomplish.
- Is the teacher primarily responsible for the design of the Independent Study (-10%)?
  If so, this is your opportunity to explain your situation. Propose to me a basic, broad idea and I will create the stepping stones to your success and propose it back to you.

Details of the Plan (20 points):

- Is there an appropriate detailed timeline for completing the stages of your project?
- Where will you begin? What are the stages?
- What is for a grade? You will have a grade a week in addition to your weekly research bookmarked sites and updated calendar.

Presentation and Summary (20 points):

- Summarize it.
- How will you share your final production to the class (website and/or projector)?
- How thorough is your "Work in Progress" blog? Does it contain several screenshots?
- Does it consists of all the major steps in your process? Do you explain steps in detail?